

Board of Trustees
Central Carolina Community College
Lee County/ Dennis A. Wicker Civic Center & Conference Center
July 24, 2019

Members Present: J. Crawford, R. Frazier, J. French, J. Hayes, J. Kelly, P. Kirkman, G. Lucier, G. Morris, J. Philpott, B. Powell, G. Springle, B. Tatum, D. Wilkinson

Members Absent: J. Burgin, R. Logan, C. Post

Guest: J. Love, College Attorney, Susie Thomas, Clerk of Court, Representative from The Sanford Herald

Staff: L. Chapman, P. Price, M. Dishman, R.V. Hight, K. Hoyle, L. Sculettili, M. Brown, M. Hall, J. Matthews, L. Whitaker

James French, Jan Hayes, and Pat Kirkman were sworn in by Susie Thomas, Clerk of Court. Jan Hayes' husband, Charles Hayes and Pat Kirkman's husband, John Kirkman were also in attendance.

Chairman Philpott then called on Trustee Hayes for a report from the Nominating Committee. Trustee Hayes stated the Nominating Committee had met and they were prepared to make a recommendation for Chairman and Vice Chairman. Trustee Hayes said that the Nominating Committee made a motion to elect Julian Philpott as Chairman. Chairman Philpott said he was honored to serve as Chairman for another year. With this recommendation coming from the Nominating Committee a second was not necessary. The motion carried unanimously. Trustee Hayes said that the Nominating Committee made a motion to elect Jim Burgin as Vice-Chairman. Trustee Burgin was not able to attend the meeting but Trustee Hayes had spoken with him about the recommendation. With this recommendation coming from the Nominating Committee a second was not necessary. The motion carried unanimously.

Chairman Philpott called the meeting to order and read the following ethics statement and the Mission Statement of the College.

Ethics Statement

Chairman Philpott stated "I would like to remind all Board Members that it is your duty to avoid all conflicts of interest in your role as a trustee of this college. Having read the agenda, is anyone aware of a conflict of interest with respect to any matter coming before this Board at this time?" Chairman Philpott continued by saying "if at any time a conflict of interest arises, we are all required to individually state that we are recusing ourselves from discussing or voting upon the matter. Next, I wish to remind you that SACSCOC requires the Board to be free from undue influence from political, religious, or other external bodies, and to protect the institution from such influence. If at any time a trustee or college official feels undue influence is being applied please bring that to the attention of the Board so that we can respond accordingly."

Mission Statement of the College

Central Carolina Community College serves as a catalyst for individual, community and economic development by empowerment through accessible lifelong learning.

Chairman Philpott informed the Board that a revised Consent Agenda was given out. He indicated the change was under Full Board Consideration and Deliberation; Building and Grounds Committee; item number 2, Approve to allow the Board Chair and the Board Attorney to review and bring a recommendation back to the Board for approval of an easement for a solar farm in Harnett County. Trustee Crawford made a motion to approve the Revised Consent Agenda. Trustee Hayes seconded the motion. The motion carried unanimously.

Personnel Committee

New Employees

Gary Franks, Jr., Grounds Technician – Chatham
Pamela Adkins, Student Success Advocate
Alexandra Dowdy, Administrative Specialist
Candice Solis, Success Coach/Advisor
Bryan Kopowski, Success Coach/Advisor
Karmisha Hernandez Luciano, Administrative Assistant-TRiO Upward Bound
Deborah Kauba, Assistant Director of Processing – Financial Aid
Jennifer Babb, Administrative Specialist-Student Learning
Trevor Dobbins, College Advisor TRiO
Brittany Scotton, Program Manager-TRiO Upward Bound
Sharon Konowitz, Nursing Instructor
Darlene McDowell, Administrative Specialist-TRiO
Jordan Martinez, Academic Coordinator-TRiO Upward Bound
Michael Parnell, Maintenance Technician
Michelle Patterson, Veterinary Medical Technology Instructor
Erin Blakeley, Coordinator of Professional Development
Samantha Lane, Career & College Advisor/Instructor
Andrew Walser, English Instructor
Jennifer Reid Haslup, Chemistry Instructor
Julie Nelson, English Instructor
Mariann Woodward, Math Instructor
Michelle Acevedo, Esthetics Instructor
Michelle Sroka, English Instructor

Promotions

Kimberly Brzozowski, TRiO Academic Coach
Sarah Delvalle-Blair, Grants Performance Coordinator
David Myers, Lead Instructor (A/C Heating Refrigeration & Welding)
Summerlin Webb, Lead Humanities Instructor
Heather McKenzie, Career & College Advisor

Attrition

Christine Harner, Resignation
Rakleh Scott, Termination
Rachel Piontak, Resignation
Vadrin Colvin-King, Non-Renewal
Ashley Dial, Resignation
Chris Godfrey, Non-Renewal
Ron McLamb, Non-Renewal
Anjanette Porter, Non-Renewal
Dana Scott, Non-Renewal
Derrick Wright, Non-Renewal
Dustin Nichols, Resignation
Amber Lennon-Harmon, Resignation
Adriana Peterson, Termination
David Hartman, Retirement
Wayne Norris, Retirement
Myles Tart
Kristy Baggett, Non-Renewal
Walter Brown, Non-Renewal
Dwight Dixon, Non-Renewal
Daisha Gaines, Non-Renewal
Kim Langston, Non-Renewal
Lori Rainforth, Retirement
Anthea Saez, Non-Renewal
Cara Simmons, Non-Renewal
Matthew Smith, Non-Renewal
Katie Surber, Non-Renewal
Mary Wilson, Resignation

Receive CCCC 2018-2019 HR Report including turnover rates

Finance Committee

The following were approved:

State Budget Financial Reports
State Budget Transfer
County Budget Financial Reports
County Budget Transfers
Status of Special Funds Reports
Investment Asset Account Report
Special Grants Report
Civic Center Budget Report
For Good of School Budget Report
Construction Funds Budget Report
Accept In-Kind Gifts Report - Foundation Blanket
President's and Trustee's blanket travel authorizations
Interim Budget Resolution
Transfer of funds for tuition, fees and books as presented
Change to Dental Program Fees

Building & Grounds Committee

Approve Sewer Lift Bid – Carolina Lift Stations
Approve Large Animal Road Extension Bid – Sanford Contractors
Approve Harnett ADA and Sidewalk Bid – currently negotiating with SEC LLC of Buies Creek
Approve Harnett Continuing Education Cosmetic Renovation – currently negotiating with SEC LLC of Buies Creek
Approve Exterior Painting project for Lee Main Campus – Certa Pro Painting
Approve proposed additional projects list

Program Committee

Approval of the Bioprocessing Technology Program

Student & Academic Support Services Committee

- Approval of Foundation Director's Report
- Approval of Office of Grants & Strategic Initiatives Reports

FOR FULL BOARD CONSIDERATION AND DELIBERATION
(The remaining items were deliberated fully)

Personnel Committee

No Agenda Items

Finance Committee

In the absence of Trustee Burgin, Chairman Philpott called on Trustee Kelly for a report from the Finance Committee. Trustee Kelly stated the only item for discussion was the CCCC/Tourism Authority MOU. This was discussed in the Committee Meeting. Option A, where the MOU can be terminated by either party was the consensus of the committee. Trustee Kelly stated that the Finance Committee recommended approving the CCCC/Tourism Authority MOU.

This comes as a recommendation from the Finance Committee and does not require a second. The motion carried unanimously.

Building & Grounds Committee

Chairman Philpott called on Trustee Powell for a report from the Building & Grounds Committee. Trustee Powell indicated that there were two items for discussion. The first being the approval of the revision to the Chatham County lease documents related to the Chatham Library. This comes as a recommendation from the Building and Grounds Committee and does not require a second. The motion carried unanimously. The second item is the approval to allow the Board Chair and the Board Attorney to review and bring a recommendation back to the Board for approval of an easement for a solar farm in Harnett County. This comes as a recommendation from the Building and Grounds Committee and does not require a second. The motion carried unanimously.

Program Committee

No Agenda Items

Student & Academic Support Services Committee

No Agenda Items

Foundation Update

Chairman Philpott called on Dr. Emily Hare for an update from the Foundation.

Other Items

Chairman Philpott reminded the Board of the NCACCT Seminar coming up in Wilmington. Lorraine passed out the committee preference documents for the next year.

Comments by the President

Before Dr. Chapman spoke, Chairman Philpott told the Board that they had picked the right President and that she was well known and well respected across the state. Dr. Chapman then added that she had picked the right college and the right Board of Trustees.

Trustee Tatum made a motion to go into closed session. Trustee Kirkman seconded the motion. The motion carried unanimously.

Trustee Tatum made a motion come out of closed session. Trustee Kirkman seconded the motion. The motion carried unanimously.

Trustee Wilkinson made a motion to adjourn. Trustee Tatum seconded the motion. The motion carried unanimously.

